



GUYANA POLICE FORCE ACADEMY REGULAR COMMUNICATION WITH REGULATORY OFFICIALS POLICY

BACKGROUND

The Guyana Police Force Academy has a mandate to train and educate new police recruits and officers through its comprehensive training programs. As the primary educational institution for the police force, the Academy has a duty to ensure its curriculum and instruction meet all established policing standards and regulations. The Academy must maintain strong relationships and open communication channels with the National Accreditation Council Guyana that oversee education standards.

Frequent contact and collaboration with the National Accreditation Council Guyana is essential for the Academy to ensure awareness of changing educational requirements for police officers. Continuous dialogue allows the Academy to be proactive in updating its programs to adhere to best practices and evolving policing codes.

Establishing formal communication policies and procedures will help institutionalize these connections. Required reporting schedules, site visits, reviews of proposed program changes, and joint training audits will all support greater transparency and information exchange.

Through proactive relationship building between the Academy and regulators underpinned by robust communication protocols, police education can continuously evolve to provide new recruits with the skills and capabilities required under the latest policing standards. This policy represents an important step toward formalizing these critical connections.

OBJECTIVE

- ✓ To establish open, regular channels of communication between the Academy and National Accreditation Council Guyana in overseeing police training standards.
- ✓ To ensure Academy leadership and National Accreditation Council Guyana meet or speak at least quarterly to discuss curriculum, training practices, and changing regulations.

- ✓ To keep National Accreditation Council Guyana fully informed of Academy programs, training content, and instruction methods through detailed half-yearly reports.
- ✓ Invite National Accreditation Council Guyana to observe Academy training sessions at least twice per year to provide feedback.
- ✓ To consult National Accreditation Council Guyana when designing or modifying training programs to proactively adhere to policing standards.
- ✓ To provide National Accreditation Council Guyana opportunities to review and approve proposed changes to the Academy curriculum and training materials before implementation.
- ✓ To facilitate joint Academy-regulator training audits annually to identify areas for training improvement in meeting standards.

POLICY STATEMENT

To maintain excellent relations and transparency, the Academy Commandant and leadership commit to scheduling quarterly meetings with National Accreditation Council Guyana to discuss curriculum, training practices, and changing regulations. The academy also commits to submitting detailed half-yearly reports on Academy programs, instruction, and outcomes. The academy will invite officials to observe training sessions twice annually and provide feedback. The Commandant and leadership also commit to consulting Accreditation council when designing or updating training programs to meet standards proactively and allowing officials to review and approve curriculum and training materials changes pre-implementation. Additionally, we commit to conducting collaborative training audits annually with officials to identify improvements. The academy commits to responding promptly and transparently to all regulatory requests, reviews, audits, and recommendations.

Through regular, open collaboration and communication, the Academy will continue developing progressive police education that adheres to all current regulations and standards.

SCOPE

This policy applies to:

- The Force Training Officer, Commandants, Heads of Schools, Course Coordinators, Police Instructors, Academic staff, and Students at the Guyana Police Force Academy.

Regulatory Officials:

- National Accreditation Council Guyana conducts quarterly inspections and visits at the Guyana Police Force Academy to ensure that statutory requirements and regulations are implemented and operational.

Evidence of Compliance to regulatory requirements and regulations:

- The Guyana Police Force Academy submits half-yearly reports on progress, projects and continuous improvement initiatives to the National Accreditation Council Guyana as evidence of compliance with standards.

The policy applies to all core training programs and continuing education courses offered to police officers at the Academy facilities. It aims to facilitate consistent collaboration, transparency, and information sharing with National Accreditation Council Guyana to develop high-quality training that meets evolving policing standards and best practices.

The Force Training Officer and Academy Management are responsible for ensuring awareness of and compliance with this policy among all Academy personnel through training and monitoring.

COMPLIANCE AND ENFORCEMENT

The Force Training Officer is responsible for compliance with this policy across the Guyana Police Force Academy. The scheduling of quarterly meetings and site visits with regulatory officials, submission of detailed annual reports on Academy training programs and outcomes and half-yearly joint training reviews with regulatory bodies to identify improvements.

REPORTING AND COMMUNICATION

The Force Training Officer as the overall head of the institution, bears ultimate responsibility for transparency and reporting accuracy. The Force Training Officer will keep National Accreditation Council Guyana informed with timely updates on any substantive changes or issues impacting police training and education at the Academy.

EFFECTIVE DATE

This policy came into effect on January 15, 2024.

REVIEW PERIOD

A review of this policy will be conducted annually. The review will be conducted by the Training Board. The results of the review will be shared with the relevant

stakeholders and necessary changes to the policy will be implemented based on the review.

REVISION DATE

Revised on February 2024.

APPROVAL OF POLICY

This Policy was approved by the Guyana Police Force Executive Leadership Team and the Guyana Police Force Academy Training Board.