



GUYANA POLICE FORCE ACADEMY

REGULATORY REQUIREMENTS FOR APPROVED POLICE INSTRUCTORS

5.1- Approved instructors are being used for program delivery

1. BACKGROUND

1.1 The Guyana Police Force Felix Austin Police College was renamed to Guyana Police Force Academy on 22nd September, 2022. The main functions of the Academy are:

- 1.1.1. To recruit and train eligible persons for the organization and continuously conduct effective training at all levels within the Force.
- 1.1.2. To provide a series of internal training to build the capacity of junior and senior ranks with skills sets relevant to policing.
- 1.1.3. To conducts in-service (on the job training) and specialized training to prepare and qualify Police Officers for career advancement, promotion, and specialist employment.

1.2 **Competency and Qualification for approved Police Instructors include:**

- 1.2.1 Instructors are required to have all the necessary educational qualifications, professional certifications, and experience relevant to the subject matter they are teaching.
- 1.2.2 They **MUST** demonstrated competence in the instructional methods and techniques related to the specific field.
- 1.2.3 They **MUST** successfully complete Train the Trainer program with Nation's University and evaluation by National Accreditation Council.

2. OBJECTIVE

The main objective of the Guyana Police Force Academy is to produce well-rounded, competent, and community-oriented police officers who can serve and protect with professionalism and integrity. These objective includes:

- 2.1 To ensure that the Academy maintain its accreditation status.
- 2.2 To instill and maintain Ethics and Professionalism to recruits and members of the force alike by emphasizing the importance of maintaining integrity, honesty, and a commitment to upholding the laws of Guyana.
- 2.3 To ensure that **ALL** recruits and members of the Force have a good understanding of the laws they will be enforcing.
- 2.4 To encourage commitment to ongoing learning and professional development to keep officers abreast of changes in laws, procedures, and technologies.

3. POLICY STATEMENT

3.1 The Guyana Police Force Academy is committed to continuously equipping ranks and their auxiliaries with law enforcement expertise and best practices to meet contemporary security demands through continuous training.

4. SCOPE

This policy is in accordance with the Laws of Guyana **Cap. 39:01**, local and international accreditation standard and best practices. The main functions of the Guyana Police Academy are:

4.2. Background Checks:

- 4.2.1 All instructors will be subjected to background checks to ensure they do not have a criminal record or any history that could compromise their ability to provide instruction.

4.3. Licensing or Certification:

- 4.3.1 In some fields, instructors may need to obtain a specific license or certification from a regulatory body before they can legally provide instruction.

4.4 Continuing Education:

4.4.1 In some cases, regulatory bodies may require instructors to participate in ongoing professional development to stay current with industry trends, updates, and best practices.

4.5 Documentation and Record-Keeping:

4.5.1 Instructors are required to maintain accurate records of their qualifications, certifications, and any other relevant documentation. These records may be subject to periodic audits.

4.6 Teaching Standards:

4.6.1 Compliance with established teaching standards are mandated to ensuring that instructors adhere to guidelines for effective and ethical instruction.

4.7 Health and Safety Requirements:

4.7.1 Instructors who are involved in hands-on or practical training (Drills & Musketry, Firearm) have to comply with health and safety regulations to ensure the well-being of themselves and participants.

4.8 Ethical and Professional Conduct:

4.8.1 Instructors are expected to adhere to code of ethics and professional conduct, maintaining integrity and professionalism in their interactions with students.

4.9 Curriculum Approval:

4.9.1 In certain cases, regulatory bodies may review and approve the curriculum used by instructors to ensure that it meets specific educational standards.

4.10 Insurance Coverage:

4.10.1 Instructors may be required to have liability insurance or other forms of coverage to protect against potential legal claims related to their instructional activities.

4.11 Evaluation and Assessment:

4.11.1 Regulatory bodies may require instructors to implement evaluation and assessment processes to ensure the effectiveness of their teaching methods and the learning outcomes of the participants.

5. COMPLIANCE AND ENFORCEMENT

5.1 The Force Training Officer and middle management will ensure strict compliance of this policy in accordance with the Force Standing Orders, Laws of Guyana, accreditation standard and best practices. Further enforcement of this policy will be the responsibility of the Quality Management Committee.

6. REPORTING AND COMMUNICATION

6.1 The Force Training Officer will report on all Regulatory Requirements for Approved Police Instructors matters to the Quality Management Committee Executive Leadership Team, and the Training Board.

7. REVISION PERIOD

6.1 A review of this policy will be conducted annually by the Guyana Police Force Academy Training Board.

8. APPROVAL OF POLICY

8.1 This policy was approved by the Guyana Police Force Executive Leadership Team and the Guyana Police Force Academy Training Board.

9. EFFECTIVE DATE

9.1 This policy was approved and has come into effect as of September 6, 2023.

10. REVIEW PERIOD

10.1A review of this policy will be conducted annually. The review will be conducted by the Guyana Police Force Academy Training Board. The results of the review will be shared

with the relevant stakeholders and necessary changes to the policy will be implemented based on the review.

REVISION DATE

Revised January, 2024